



Roller Shutter Door Maintenance Checklist

9 planned preventive maintenance tasks · Free PDF from PM Assist

A practical starting point for planned preventive maintenance. Always refer to the manufacturer's O&M manual and site-specific requirements.

Visual Checks

- ☐ Inspect springs, barrel and bearings for wear, damage and correct balance
- ☐ Check curtain slats, end locks and bottom rail for damage
- ☐ Check guides are secure, aligned and free of debris

Functional Checks

- ☐ Test the motor, limit switches and brake
- ☐ Test the manual override (chain or crank) operates safely

Cleaning & Housekeeping

- ☐ Lubricate moving parts to the manufacturer's instructions

Safety Checks

- ☐ Test the safety edge stops and reverses the shutter on contact
- ☐ Test photocells prevent closing when the beam is broken

Record Keeping

- ☐ Record the service and any defects

Maintenance Frequency

Weekly

- Visual check of curtain and guides
- Check safety edge is intact

Every 6 Months

- Full service
- Safety device tests
- Spring and brake checks
- Lubrication